



NEW JERSEY DEPARTMENT
OF CHILDREN AND FAMILIES

New Jersey Department of Children and Families Policy Manual

Manual:	NJAC	NJ Administrative Code Excerpts	Effective Date:
Title	10	Human Services	
Chapter	122B	Resource Care	12/2/2008
Subchapter:	3	Criminal History Records Checks	
Section	1	Criminal history records checks (N.J.A.C. 10:122B-3.1)	

§10:122B-3.1 Criminal history records checks

(a) The Division representative or contract agency employee shall inform the resource parent applicant that fingerprints for State and Federal criminal history records checks must be taken, pursuant to N.J.S.A. 30:4C-26.8, for:

1. Each resource parent applicant and each adult household member;
and
2. Each new adult household member who is new to the family,
including each household member who reaches 18 years of age.

(b) The Division representative or contract agency employee shall also inform the resource parent applicant of the procedures for getting the fingerprints taken.

(c) The Division representative or contract agency employee shall obtain the results of the State and Federal criminal history records checks for each resource parent or applicant and adult household member after the fingerprints have been taken.

(d) Each Division representative and contract agency employee shall keep confidential all criminal history information obtained regarding the resource parent or applicant and each household member.